

Bruce's "CORES Registration (FCC Form 160)" How-to for US Amateur Radio Licensees

The FCC Form 160, ("CORES Registration Form") is a form that must be completed to obtain a FCC Registration Number (FRN). The FCC Registration Number will be assigned by the Commission Registration System (CORES) and is required for anyone doing business with the Commission (feeable and non-feeable). You will also receive a password that can be used for online access. The information on this form is collected to ensure you receive any refunds due, to service public inquiries, and to comply with the Debt Collection Improvement Act of 1996.

The FRN can be obtained electronically at:

<https://svartifoss2.fcc.gov/cores/CoresHome.html>

(1) **Enter the Entity Type:** 01 - Individual

(2) **Enter Business Entity Type:** leave blank

(3) **Business Entity Name:** leave blank

(3a) **Salutation, First Name, ...:** Enter your name here

(4) **Doing Business As/Trading As (optional):** leave blank

(5) **Taxpayer Identification Number:** Enter the entity's nine-digit Taxpayer Identification Number (TIN). The Taxpayer Identification Number will either be an Employer Identification Number (EIN) or Social Security Number (SSN) of the payer as reported to the Internal Revenue Service.

(6) **Enter Taxpayer Identification Number exception reason:** leave blank

(7) **Contact Representative Organization/Company (optional) -** leave blank

(8) **Contact Representative Position/Title -** leave blank

(9) **Contact Representative Name -** leave blank

(10) **Address -** The street address or PO Box to which correspondence should be sent. Use "PO Box nnn" for post office boxes.

(11)(12)(13) **Address (optional) -** These lines may be used if further identification of the address is required.

(14) **City -** The name of the city associated with the street address given in (10).

(15) **State -** Enter the appropriate two-digit state abbreviation as prescribed by the U.S. Post Office.

(16) **ZIP Code -** Enter the appropriate five or nine-digit ZIP code prescribed by the U.S. Post Office.

(17) **Country -** leave blank

(18) **Contact Representative Daytime Telephone Number (optional) -** as desired

(19) **FAX (optional) -** as desired

(20) **Contact Representative E-mail Address (optional) -** as desired

(21) **Personal Security Question -** Select a security question. This will be used if you forget your CORES password and have to request a replacement from the FCC. Use 21a if you want to make up your own question.

(22) **Personal Security Answer -** the answer to your question in (21)

(23) **Certification Statement -** Print and sign your name

Send completed form to:

FCC
Attention: CORES Administrator
Room: 2-A629
445 12th St, SW
Washington, DC 20554